

**NICOLET HIGH SCHOOL
ATHLETIC HANDBOOK
2011-2012**



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GLENDALE WI 53217
414-351-8145

Nicolet High School Athletic Handbook

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Nicolet High School Athletics

1. PRIDE
2. RESPECT
3. DEDICATION
4. EXCELLENCE

Nicolet Student-Athletes demonstrate compassion, responsibility and dedication to their teammates and sport. They will act with integrity, honor and an understanding of their role in the school and community. They will show spirit, loyalty and enjoyment of sport.

ATHLETIC REQUIREMENTS:

PRIOR to a student's qualification in the Nicolet High School athletic program, the student-athlete must fill out the **Nicolet School Athletic Completion Card** and complete all of its requirements before submitting to the athletic office for final approval. Students may not try-out, practice or compete in a game or contest without full compliance with the completion card which will be given to each sport coach indicating that student-athlete's eligibility for athletic participation.

There are five (5) basic requirements for compliance with the completion card:

- 1) Turn in the **appropriate** WIAA Physical card or WIAA Alternate Year Card (cards may be obtained in the athletic office, or downloaded from the WIAA web site)
NOTE: An examination taken after April 1st is good for the upcoming school year and the following school year. An examination taken before April 1st is only good through the remainder of that current school year. Parents must sign an alternate year card prior to the start of the student-athlete's "alternate" year season.
- 2) The appropriate Athletic Fees must be paid in full.
- 3) Read the Athletic Code, agree to its provisions and sign and return the Consent Form located in the Athletic Handbook.
- 4) Complete and return the Emergency Medical Form located in the Athletic Handbook.
- 5) Must be academically eligible based on criteria established in the Athletic Handbook.

Nicolet High School Athletics

Dr. Rick Monroe, Superintendent

Greg DePue, Principal

Kirk Krychowiak, Director of Athletics & Recreation (351-7567)

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Rob Rinka, Athletic Coordinator (351-7569)

John Larson, Athletic Trainer (351-8154)

<u>SEASON</u>	<u>SPORT</u>	<u>START DATE</u>	<u>HEAD COACH</u>
FALL	FOOTBALL	AUGUST 3, 2011	BRAD KOZACZUK
FALL	CHEERLEADING#	AUGUST 8, 2011	TERI GREEN
FALL	DANCE#	AUGUST 8, 2011	KATHLEEN FICTUM
FALL	GIRLS GOLF	AUGUST 8, 2011	SUE WINKLER
FALL	BOYS SOCCER	AUGUST 8, 2011	BRIAN WEISSE
FALL	GIRLS TENNIS	AUGUST 9, 2011	TIM KOPPA
FALL	GIRLS SWIMMING & DIVING	AUGUST 9, 2011	DWIGHT DAVIS
FALL	BOYS CROSS COUNTRY	AUGUST 15, 2011	MICHAEL MCKENNA
FALL	GIRLS CROSS COUNTRY	AUGUST 15, 2011	MICHAEL MCKENNA
FALL	GIRLS VOLLEYBALL	AUGUST 15, 2011	DANN JACOBSON
FALL	BOYS VOLLEYBALL	AUGUST 22, 2011	BRAD KUEHL
WINTER	CHEERLEADING#	NOVEMBER 7, 2011	TERI GREEN
WINTER	DANCE#	NOVEMBER 7, 2011	KATHLEEN FICTUM
WINTER	GYMNASTICS	NOVEMBER 7, 2011	CHRISTINE DEMPSEY
WINTER	GIRLS HOCKEY*	NOVEMBER 7, 2011	JASON WOODS
WINTER	BOYS HOCKEY**	NOVEMBER 7, 2011	MACO BALCOVEC
WINTER	WRESTLING	NOVEMBER 14, 2011	GUS KAUFMANN
WINTER	BOYS SWIMMING & DIVING	NOVEMBER 14, 2011	DWIGHT DAVIS
WINTER	BOYS BASKETBALL	NOVEMBER 14, 2011	PAUL HEPP
WINTER	GIRLS BASKETBALL	NOVEMBER 16, 2011	COREY WOLF
WINTER	BOYS & GIRLS SKI#	NOVEMBER 16, 2011	TERRY MCMAHON
SPRING	GIRLS TRACK & FIELD	MARCH 5, 2012	TBA
SPRING	BOYS TRACK & FIELD	MARCH 5, 2012	TBA
SPRING	SOFTBALL	MARCH 19, 2012	BRAD KUEHL
SPRING	GIRLS SOCCER	MARCH 19, 2012	TONY QUINTERO
SPRING	BOYS TENNIS	MARCH 26, 2012	TIM KOPPA
SPRING	BOYS GOLF	MARCH 26, 2012	TED WACHS
SUMMER	BASEBALL	MAY 15, 2012	RICHARD SYKES

#Not a recognized WIAA sport

*Co-op with University School, Homestead, DSHA and Brown Deer **Co-op with Whitefish Bay and Shorewood

NICOLET HIGH SCHOOL ATHLETICS

BUILDING COMMUNITY PRIDE

INTRODUCTION

Interscholastic athletics is a significant and worthwhile undertaking. Each year, Nicolet High School students are provided with the opportunity to become involved in athletic programs under the guidance of its qualified and dedicated coaches and athletic staff. A copy of this handbook will be distributed to each student-athlete participating in interscholastic sport activities. Each copy is required to be read by the athlete and their parent(s)/guardian(s). Acknowledgment of reading and understanding shall be made by signing and returning a *Parent and Athlete Consent Form (page 17)* to the athletic office. As indicated in Nicolet School Board Policy 377 Athletic Program, the policies and procedures governing the athletic program, including this handbook, shall be administered and enforced with the full authority vested in the individual coaches as governed by the Athletic Director.

PHILOSOPHY

The Nicolet High School athletic program is built around the philosophy that a dynamic program of student activities is vital to the educational, social and emotional development of the student. And as such, participation in athletic activities is encouraged for all students. The Nicolet athletic program will provide a variety of experiences that will foster an environment of inclusion for all students and aid in the development of favorable habits and attitudes in students that will prepare them for adult life. In this regard, the Nicolet athletic program's policies, procedures and coaching philosophies will help foster a climate of inclusion and the development of the athlete first and foremost. The athletic program will function as an integral part of the total curriculum. It will offer opportunities for all students to serve the school community, to assist in the development of fellowship and good will, to promote self-realization and all around growth, and to encourage the qualities of good citizenship.

Athletics play an important part in the life of a Nicolet High School student as these athletes will learn lessons in sportsmanship, responsibility, teamwork, cooperation, and winning or losing with dignity. Through participation in athletics, a healthy self-concept as well as a healthy body can be developed. Athletics add to Nicolet school spirit and help all students, spectators and participants develop pride in their school community. The athletic program shall be conducted in accordance with existing Board of Education policies, rules and regulations. Such participation is a privilege that carries with it responsibilities to the school, to the activity, to the student body, to the community, and to the student-athletes themselves.

WIAA ELIGIBILITY RULES

According to the WIAA (Wisconsin Interscholastic Athletic Association) rules, no athlete can be eligible if:

1. The student-athlete has reached 19 years of age prior to August 1 of the upcoming school year.
2. The student did not pass twenty (20) hours of studies for high school credit in the previous grade reporting or evaluation period, or if the student-athlete is not presently passing twenty (20) hours of work.
3. The student has attended more than eight (8) semesters after entering Grade 9, or if the student-athlete's seventh and eighth semesters do not follow consecutively.
4. The student-athlete has participated in any sport for part or all of four (4) seasons.
5. The student-athlete and his/her parents do not live in the school district in which the student-athlete attends school unless the student-athlete has served one year of ineligibility or unless the residence situation has been approved by the WIAA Office.
6. The student-athlete does not have on file at Nicolet evidence of both having passed a physical examination administered by a licensed physician or advanced practice nurse prescriber and received parental permission to participate in athletics.
7. The student-athlete has violated his/her amateur status by knowingly or unknowingly:
 - accepted any amount of money or any kind of usable merchandise
 - signed a contract for his/her services as an athlete
 - permitted his/her name or picture or personal appearance to be used for promotion
 - played under another name.
8. The student-athlete, at any time, received an award of merchandise of value such as a jacket, sweater, watch, billfold, etc. in recognition of his/her talent as an athlete.
9. The student-athlete participated in a contest other than for Nicolet's official interscholastic team while the athlete is a member of that school team and during the entire school season (start of practice to end of season) of that sport.
10. The student-athlete has played an all-star contest or similar activity involving participants from more than a given league.
11. The student-athlete participates in any program, outside of Nicolet, which can be considered by anyone as resembling a school team practicing or competing outside of the designated school season for that sport.
12. The student-athlete lets anyone besides his/her parents/guardians pay a fee for specialized training, such as a summer camp.
13. The student-athlete may not be instructed by his/her school coach outside the season of the sport (except where permitted by WIAA regulations during the summer).

WIAA TRANSFER RULES

A student who transfers from any school into a member school after the fourth consecutive semester following entry into Grade 9 shall be ineligible for practice and competition for one calendar year (365 days), unless the transfer is made necessary by a total change in residence by parent(s) (in which case, the family must contact the WIAA for approval). The calendar year (365 days) will be determined from a student's first day of attendance at their new school.

ACADEMIC REQUIREMENTS

The fundamental concept of the **academic requirement** is to assure that academics are placed as a priority and as such, all athletes are students first and athletes second. The academic requirement philosophy includes incentives and inclusionary concepts we believe will help student-athletes who do not meet the minimum requirement, raise their academic performance. There is a minimum level of academic competence we require for all student-athletes that must be achieved and maintained in order to compete athletically: **minimum GPA (grade point average) of 2.00 (C average)** on a four-point scale (**1.75 for Freshmen**) based on their most recent quarter or semester grade.

GPA's will be evaluated by the athletic office as soon as they are available following the close of a grading period.

Sophomore, Junior & Senior student-athletes who achieve a GPA of less than 2.0 will be placed on probation. Freshmen who achieve a GPA of less than 1.75 will be placed on probation. The probationary student-athlete will be able to practice but not compete in game contests until such time that their GPA is determined to be a minimum of 2.00 (1.75 for Freshmen).

For incoming Freshmen participating in Fall Sports: the student-athlete will be eligible to practice and compete until first quarter grades are posted. If at such time, the student-athlete's GPA does not meet minimum requirements, they will be put on probation (able to practice but not compete) until their GPA is determined to be a minimum of 1.75.

For Sophomores, Juniors and Seniors participating in Fall Sports: the student-athlete's previous year's 4th quarter GPA or second semester will determine eligibility. A student may have the opportunity to improve their 4th quarter GPA through Summer School courses.

For participation in Winter & Spring Sports: the student-athlete's most recent quarter or semester GPA will determine their eligibility.

For participation in Summer Baseball, student-athletes most recent quarter or semester grade will determine their eligibility.

Student-athletes may request a grade check through the Athletic Office. If a grade check, confirmed by the Guidance Office determines that a student-athlete is maintaining a current 2.00 GPA (or 1.75 for Freshmen), they may be deemed eligible. Grade checks must be made after a minimum of 3 weeks into a grading period, and the student must have met the minimum WIAA academic requirements their most recent grading period.

Students may request an appeal to their academic ineligibility in writing and submit it to the Athletic Director for review. If determined that extenuating circumstances prevented a student from maintaining academic eligibility, a waiver may be granted for that student-athlete, provided the student-athlete meets the WIAA minimum requirements for academic eligibility.

Student-athletes transferring into Nicolet will be subject to the same academic eligibility standards as current Nicolet students. A grade report will be requested from the student's previous school.

TEAM RULES

Each Head Coach will establish a set of team rules and violation consequences which the coach feels to be in the best interest of all athletes; such rules shall become effective after approval by the Athletic Director. The team rules will be given to each member of each team prior to the start of the season. Each athlete should discuss these rules with his/her parents (guardian) and sign off that they have read and understand the rules. A copy of all team rules should be on file in the Office of the Athletic Director. The rules shall generally deal with conduct as a team member and attendance requirements. The team rules shall not be inconsistent with the Athletic Handbook Rules. If an athlete violates a team rule, which is also a violation of the Athletic Rules, the Head Coach shall report such violation to the Athletic Director and such violation shall be administered as noted. The Head Coach shall be responsible for administering the team rules and discipline for the violation of such rules, except as set forth above and below.

VACATION STATEMENT

The Nicolet athletic department strongly discourages taking vacations during the competitive season in which your son or daughter is participating. Through past experiences, the department has found it to be detrimental to the athlete and the team to be absent from practice and/or competition for an extended period of time. It is up to the discretion of the coach of each team to determine any consequences involved if a player from the team chooses to miss practice and/or games during the season. We do ask that you discuss any plans with the coach prior to tryouts if you do, indeed, plan to take a vacation or miss practices or games. Nicolet athletics has a priority to be as competitive as possible and much of that comes through building teamwork. This goal is difficult to achieve if we do not have each of our athletic teams intact throughout the entire season.

LIMITED PARTICIPATION SPORTS

The following Nicolet sports have tryouts for the limited number of participation spots: boys basketball, girls basketball, boys volleyball, girls volleyball, boys soccer, girls soccer, girls hockey, boys baseball, girls softball, boys golf, girls golf, dance team, cheerleading. The criteria for selection to the team will be developed by the Head Coach of each activity and communicated to the athletes prior to the tryouts. All athletes, on an individual basis, will be informed by the coach of their status following tryouts. The athletic department will adhere to the concept that when at all possible, freshmen will not be cut from an athletic team. This policy may be dependent on resources provided to that sport in the form of equipment, facility time, amount of competition and/or number of available coaches.

CHANGING SPORTS

An athlete may not be involved in two sports during the same season, except by consent of each sport coach and the athletic director. A student cut from, or dropping one sport may try out for another sport provided he/she was not cut from the first sport for a disciplinary reason and provided the other sport can accommodate the addition. A student quitting a sport will not be allowed to try out for another sport in that same sport season unless cleared by both sport coaches and the athletic director. (Most cut sports will not be able to allow "late tryouts.")

ATTENDANCE

Absences may affect student participation in athletic activities. Students absent, or partially absent on the day of the game, must be excused by the attendance office in order to participate. A student missing class because of participation in an athletic activity has the same obligations for making up homework, taking tests, etc. as he/she would if he/she were on a field trip. Students absent for school related reasons, such as a field trip, music or theater performance are considered to be participating in school activities and **are eligible** to compete. An athlete will not be permitted to practice or participate in a contest if he/she was suspended from school the day before or the day of that contest. An athlete will not be permitted to practice or participate in a contest if he/she has a medical excuse from Physical Education. If an athlete was excused from Physical Education due to illness or injury, he/she will not be permitted to participate in a contest on that same day unless he/she attends the physical education class and participates in appropriate alternate activities. An athlete **must attend school a minimum of four (4) “classroom hours” on the day of a contest to maintain participation eligibility.**

The NICOLET CODE

Nicolet High School administrators and coaches believe that students who are selected for the privilege of membership on teams should conduct themselves as responsible representatives of the school and community. They are expected to maintain high standards of conduct seven days a week, 365 days a year. Student-athletes, their parents and school staff members share responsibility for adhering to these standards. Everyone plays a role in establishing and maintaining a positive and sportsman-like image for our school and community. Program success cannot be achieved unless everyone works together. Athletics are a privilege and integral part of the total education process. The sound development of the physical capacities of students can complement and enhance the intellectual, emotional and social development of each student-athlete. These opportunities are useful tools in the achievement of the goals of a comprehensive education. The key goals of the athletic program are to offer student-athletes direction in developing healthful living habits, discipline, leadership, teamwork, sportsmanship and the acceptance of rules and responsibilities. Every student selected for the privilege of team membership will be offered the opportunity to practice and participate in contests, relative to their demonstrated abilities, readiness and commitment. Striving for success is a key component of a competitive interscholastic athletic program. While we strive to win as often as we can, we are mindful that how we win or lose tells more about us than the final score. Participants in the athletic program have a responsibility to adhere to the policies established by the Nicolet High School Board, the North Shore (or appropriate) Conference, and the by-laws of the Wisconsin Interscholastic Athletic Association. Coaches in the athletic program are required to adhere to the policies and regulations found in both the Athletic and the Coaches' Handbooks.

Behavior expectations of participants:

Accept and understand the seriousness of your responsibility, and the privilege of representing the school and the community. Treat opponents the way you would like to be treated, as a guest or friend. An athlete shall never direct remarks at an opponent in a taunting manner. Respect the integrity and judgment of game officials. Respect the job and position of officials and treat them with dignity even if you disagree with their judgment(s). This is a fundamental expectation.

Behavior expectations of spectators:

Remember that high school athletics are learning experiences for students and the programs are part of the educational process. Remember too that adolescents often learn proper behavior from watching adults. A ticket is a privilege to observe the contest, not a license to verbally abuse others. Positive fan support is an asset for the players, coaches and other spectators. Please show respect for the all players, coaches, other spectators and officials. Respect their roles even if you disagree with their judgment. Negative comments or the berating of players, officials and coaches is not in keeping with our philosophy, nor is it a good form of modeling, and as such will not be tolerated.

Behavior expectations of parents:

Accept and understand the seriousness of your responsibility and be positive with your son/daughter. Do not offer excuses to them if they are not playing. Encourage your child to work hard and do his/her best. If they have questions about issues relating to their playing time and performance, encourage them to ask the coach for a meeting between the two of them. Encourage your son/daughter to follow all school, athletic code and team rules. Student-athletes should be role models. Show respect for the all players, coaches, other spectators and officials. Respect their roles even if you disagree with their judgments. Negative comments or the berating of players, officials and coaches is not in keeping with our philosophy, nor is it a good form of modeling, and as such will not be tolerated.

ATHLETIC TRAINER - training room rules – injuries

Nicolet has a certified athletic trainer on staff to care for all athletic injuries sustained during school sponsored interscholastic activities. The trainer, who is on duty at all home events, will provide prevention, emergency care, treatment and rehabilitation of athletic injuries under the direction of Nicolet's team physician or your individual physician.

Report all injuries to your coach or the trainer when they occur.

If you see a physician, get a note with a diagnosis and any restrictions or therapy and present it to the trainer.

Report to the training room daily until instructed to do otherwise.

Equipment borrowed from the training room should be returned as soon as possible.

No athletes are to be in the training room unsupervised.

The training room is not a lounge or a meeting place.

The training room phone number is 414-351-8154.

BOOSTER CLUB

The Nicolet All-Sports Booster Club supports and encourages the endeavors of Nicolet student-athletes. It also provides moral and financial support to encourage participation in athletic activities for the benefit of all student-athletes. The Booster Club has been responsible for a great deal of financial support for the athletic department in an effort to keep Nicolet Athletics competitive with the other schools it competes with. The group also provides athletic scholarships as well as funds for coaching clinics and guest speakers and spirit activities. Please consider joining this worthwhile and essential organization. The cost to join is easily affordable and entitles the member to a Nicolet pass allowing the member and his/her family entrance to all Nicolet home athletic events. The Nicolet Athletic Department strongly encourages all families to be a member of the Booster Club. Booster Club membership is vital to the success of our athletic program.

CONDUCT/VIOLATIONS

The primary purpose of Nicolet High School's Athletic Code is to promote self-discipline in the best interest of the athlete. A student who complies with these rules overtly demonstrates a desire for self-improvement and enhances the best interests of teammates and school. An athlete's best performance results only after both mind and body have been conditioned through regular training routines. By following training and team rules, an athlete demonstrates his/her desire to be at his/her best at all times.

The WIAA mandates that each member school have a **Code of Conduct** for its athletes which (a) prior to the start of each school year designates the specific discipline applicable to violations of such code, (b) is developed with the involvement of students, coaches and administration and (c) is adopted by the School Board. The WIAA specifies that at least the following consents be included in the **Code of Conduct** of each member school:

1. A student is required to follow the school **Code of Conduct** on a year-round (12-month) basis.
2. In-season violations of the following will result in immediate suspension of the student from interscholastic competition for no less than one (1) day of competition (game, meet or contest): (a) acts involving the use of alcohol; (b) acts involving the use, including chewing, of tobacco; and/or (c) acts involving the use, possession, buying or selling of controlled substances.
3. The school district will determine minimum discipline for violation of any other provisions of its **Code of Conduct**, including (a) all out-of-season offenses, and (b) for any other conduct contrary to the ideals, principles and standards of the school and the WIAA including, but not limited to criminal behavior.
4. Discipline shall also apply to all post-season athletic events.

CONDUCT RULES APPLICABLE TO STUDENT-ATHLETES

Nicolet High School has adopted the following rules, which shall apply to all student athletes:

1. The student-athlete shall not possess or use medically unauthorized (or street) drugs.
2. The student-athlete shall not possess, smoke or use tobacco of any kind.
3. The student-athlete shall not possess or drink alcoholic beverages.*
4. The student-athlete shall not use, possess or distribute anabolic-androgenic steroids and other performance enhancing substances (PES).
5. The student-athlete shall not act in a manner at any event that is unbecoming of a Nicolet athlete whether on or off the school grounds.
6. The athlete shall not commit repeated acts of unsportsmanlike conduct in sporting events during the sport season in which the athlete is participating. A student athlete disqualified from a contest for flagrant or unsportsmanlike conduct, will be suspended from interscholastic competition for no less than the next competitive event (but not less than one complete game or meet) per WIAA rule.
7. In-School suspensions may result in a code of conduct violation, however any Out-of-School Suspensions will result in a code of conduct violation.

*Student-athletes are strongly discouraged from attending any gatherings where drugs or alcohol are present or illegal activities are taking place. Student-athletes need to avoid these situations and may face penalties for being present at such events.

APPLICABILITY OF ATHLETIC RULES

1. The rules and code of conduct described above shall be in effect at all times on a 12-month basis for Nicolet athletes, whether school is in session or not. Accordingly, an athlete who violates a rule while school is not in session shall be treated on an identical basis as an athlete who violates a rule while school is in session.

Notwithstanding, Nicolet High School shall not be required to wait to begin the discipline process until school is in session.

2. Any violation of the Athletic Rules will apply to **the student-athlete's current or next sport** in which the athlete **participates**. If, while serving an athletic suspension, that athlete does not finish that sport season in good standing according to that sport's coach, the suspension will then apply to the next sport in which the athlete participates.

DISCIPLINE

In the event of a violation of the Athletic Code Rules by a Nicolet student athlete, the following discipline(s) set out below shall apply. *However, the administration may modify the application of this discipline process of a student on a case-by-case basis. Suspensions occurring in WIAA tournament contest will result in disqualification for the remainder of the total tournament series in that sport.*

First Offense

The athlete will be suspended from competition for a period of twenty-five percent (25%) of game contests or events for the current sport season (excluding scrimmages). During the suspension, the student-athlete may continue to practice with the team and attend team activities but will be barred from all game competition. If the athlete is not then participating in a sport or there are not sufficient events remaining in the season, the discipline will be served in the athlete's next regular sport season. If there are not sufficient events remaining, the application of the twenty-five percent (25%) rule shall be divided proportionately between regular sport seasons.

Notwithstanding the above, if the athlete **self-reports** the violation and it is a first offense, the discipline can be reduced to a suspension of fifteen percent (15%) of the sport's athletic contests. **In addition**, if the offense includes use of alcoholic beverages or drugs, mandatory contact with their Nicolet Guidance Counselor is required for purposes of establishing **an individualized** program, which may include a substance abuse education program or referral to an outside substance abuse program. The contact with the Nicolet Guidance Counselor and the commencement of the program must begin at the earliest possible time.

The athlete must attend and complete the program and receive clearance by their Guidance Counselor and/or parent(s) or guardian(s) of the athlete before reinstatement by the Athletic Director can be granted. **Failure to commence, regularly attend, or complete the program as required herein shall result in the suspension from athletic competition as set forth below for a Second Offense.**

Note: Student-athletes are encouraged to self-report violations in order to accept responsibility for their actions and to display the maturity required to make better decisions in the future. Although self-reporting can result in the reduction of a suspension, it is not guaranteed. All factors will be considered before the final penalty is decided on by the Athletic Director.

Second Offense

An athlete who commits a second violation of any athletic code of conduct will be suspended from competition for a period of an additional **fifty percent (50%)** of events for the current sport season and all subsequent rules of the first offense will still apply.

Third Offense

An athlete who commits a third violation of any athletic code of conduct will be suspended from competition for a period of **(12 months)** from the time the offense is reported. All subsequent rules of the first offense will still apply.

NO FURTHER VIOLATIONS

If at the end of **three consecutive semesters** the athlete has not been found to be in further violation of the Code of Conduct, the student may ask his/her status be returned to the level that he/she held prior to the previous violation. This request must be made in writing to the Athletic Director.

PROCEDURES APPLICABLE TO ATHLETIC RULE VIOLATIONS

Parents, teachers, coaches or other school personnel should inform school officials of any violation of the **Athletic Code of Conduct**.

Information obtained by the school that indicates a student is in violation of the Code of Conduct will be referred to the Athletic Director.

If there is a code violation the athlete's parent(s) or guardian(s) will be informed in writing within a reasonable period of time after the offense has been reported.

Any student reported for a violation on any eligibility rules shall have due process and will be allowed to meet with the Athletic Director and the review committee* before a final decision is made. At this time, the student-athlete and or parent(s) or guardian(s) of the athlete may appear and present evidence on his/her behalf, including testimony.

Final committee decisions will be detailed in writing and mailed to the athlete and his/her parent(s) or guardian(s), following personal communication between the Athletic Director and the athlete/parent/guardian. All decisions on Code of Conduct violations are final and cannot be appealed.

The ***Review Committee** will be chaired by the Athletic Director and his/her designee. The committee will be made up of two faculty/staff members selected by the Athletic Director or his/her designee. The committee members must not be involved previously in any way in the matter.

The athletic department believes it is in the best interests of all concerned, but particularly in the best interest of the student-athlete, to move the proceedings expeditiously.

INJURIES AND INSURANCE COVERAGE

Nicolet High School does not provide insurance coverage for athletic injuries. In any sport, particularly the contact sports, there is a risk of injury. Injuries to organs, paralysis and even death may occur. It is the responsibility of each student-athlete to report his/her injuries to the responsible parties (coach, trainer, etc.). Student-athletes using weight room equipment against coaches' and/or trainers' advice/instruction will assume the responsibility of their direct or indirect injuries.

ATHLETIC EQUIPMENT

1. The school board has attempted to provide the Athletic Department with adequate and safe equipment.
2. Each student-athlete is responsible for the proper care and safekeeping of the equipment issued to him/her. **Lockers should be securely locked during and after every practice and contest.**
3. All athletic equipment used is school property and may be used during its particular sports season only. It is the responsibility of each student-athlete who is issued any type of uniform and/or equipment to return this equipment to the head coach or his/her designee at the completion of each sport season. ***Each student-athlete must turn in his/her own equipment and will be held financially responsible for any lost or stolen equipment issued to him/her.***
4. School purchased equipment shall only be worn during practice or contests unless authorized by the coach.
5. Lost or stolen items must be paid for by the student-athlete in the Athletic Office.

6. A student-athlete **may not** be issued equipment for a new sports season until his/her fines are paid or the equipment is returned from the previous sport season.
7. The replacement of lost equipment is necessary. The student-athlete will be expected to reimburse the school for lost equipment according to current actual prices.

TRAVEL TRIP CONDUCT AND APPEARANCE

1. Athletic team members will use the mode of transportation provided by the school unless special pre-arrangements are made in writing and approved by the Athletic Director or his designee.
2. Buses will leave at pre-designated times. Student-athletes who miss the bus **will not** be allowed to participate in that particular event (unless covered by #1 above).
3. All student-athletes are expected to conduct themselves as good examples of Nicolet at all times – the student-athletes are in the public eye both off the field or court as well as on it.
4. Every athlete is strongly encouraged to return on the team bus. If the athlete must leave early, it is their obligation to pick up, fill out, and return a signed parent release form (located in the athletic office and in this handbook).
5. The locker room is a place for coaches and players only. Friends and relatives are not allowed in the locker room before, during or after games or practices. Every student-athlete is responsible for keeping the locker room clean.
6. Grooming and hygiene shall be such that at any time proficiency, safety or cleanliness inhibits performance, the student-athlete will be asked to modify his/her grooming.
7. Appropriate attire will be worn when traveling to events.

AWARDS

Nicolet High School emblems are awarded to designate excellence in achievement and progress within the specialty area of interscholastic sports. Awards will be given upon recommendation of the head coach and approval of the Athletic Director. No student-athlete may be recommended for an award by the coach unless the following criteria are fulfilled:

The student-athlete must finish the season in good standing and be academically eligible.

The student-athlete must turn in all athletic equipment or have paid for missing items.

The student-athlete must attend the sports banquet to receive his/her award unless a valid excuse is accepted in advance by the coach of that sport.

Note: *The method of selecting team awards - from numerals and letters to captain and MVP honors, will be determined by the Head Coach of the sport. It is expected that all earned awards will be worn or displayed at school or at home with honor, pride and dignity.*

Specific to seniors, student-athletes must attend the athletic awards night to be eligible for awards or scholarships unless a valid excuse is accepted in advance by the Athletic Director or designee.

ATHLETIC FEES

Participation fees set by the school board for 2010-11 will be as follows:

Freshman - **\$70 per sport**

Sophomores, Juniors and Seniors - **\$85 per sport**

Athletic fees will be refunded in full or applied to the next athlete's sport if they are cut from a sport.

Athletic fees will not be refunded if an athlete is removed or dropped from the team for disciplinary or academic reasons.

NCAA Clearinghouse Information

(Always check with your guidance counselor for the most up-to-date information)

As a prospective student-athlete at a Division I or II institution, you have certain responsibilities to attend to before you may participate. Information concerning who needs to register with the Clearinghouse and what documents should be submitted can be found in The Guide for College-Bound Student-Athletes (see General Information Menu at NCAA Clearinghouse).

SENIOR STUDENT-ATHLETE SCHOLARSHIPS

Athletic Scholarship awards for graduating seniors are listed below. Details on how to apply for athletic scholarships will be available beginning in January of each school year. Please consult the Nicolet Athletic Website, the Nicolet Athletic Office or the Nicolet Guidance Office for more details.

J. Cary Bachman Tennis Scholarship

Craig R. Kahn Scholarship

Jim Lubotsky Memorial Scholarship

Glenn A. Kukla Memorial Scholarship

Nicolet All-Sports Booster Club Scholarship

Frank Wolf Athletic Scholarship

Sports Medicine Institute Athletic Scholarship

Pepsi Cola Athletic Scholarship

Gatorade Athletic Scholarship

Coca Cola Athletic Scholarship

Francisco/Shabahang Memorial Scholarship

Paul Krikelas Volleyball Memorial Scholarship

William Padway Memorial Scholarship

NCAA SCHOLARSHIP RULING

There are specific NCAA rules for Division I Schools involving monetary scholarship awards at the high school level. If you receive one of the monetary scholarships listed previously, there are certain examples when that money must be returned.

- A. If you are recruited by a Division I University or College and have received a monetary scholarship from that institution, the high school scholarship monies will be deducted from the award given by the university or college.
- B. If you are going to participate in sports at a Division I University or College but have not received a monetary scholarship from that institution, you must forfeit your high school athletic scholarship monies or risk being declared ineligible.

**Nicolet High School Athletic Department
Consent Form – RETURN copy**

To the parents of _____

*Your son/daughter has indicated that he/she will participate in the athletic program at Nicolet High School. One of the obligations for both the parents and the student-athlete who wishes to participate is reading and understanding the **Athletic Code Handbook**:*

Student signature of Acknowledgment

I have read the Nicolet High School Athletic Code Handbook and agree to abide by the provisions contained therein.

STUDENT _____ *Date* _____

Parent/Guardian Signature of Acknowledgment

I have read the Nicolet High School Athletic Code Handbook and agree that my son/daughter/ward shall abide by the provisions contained therein.

PARENT/GUARDIAN _____ *Date* _____

Nicolet Athletic Travel Release Approval Form
(return to coach when needed)

Date _____

This is to certify that _____ has my permission to ride home from

(Student name)

the _____ on _____. I certify that I will be **personally**

(sport)

(Date)

transporting my son/daughter.

The reason for not riding the bus is:

(must be sufficiently urgent to family needs)

I understand that the Nicolet High School athletic rules require that students ride the provided transportation to and from all activities, and a departure from this requirement will release the Nicolet School District from all liability for any adverse results that may occur.

I agree to release the Nicolet School District, its employees and approved designated drivers from all liability with reference to the above stated transportation.

This form must be signed by the parent(s) of guardian(s) and the Coach or Athletic Director and will serve for only the dates and contests listed.

Date _____

(signature of parent or guardian)

(signature of coach/Athletic Director)

Nicolet High School Athletic Emergency Form

(to be completed and signed by the athlete's parent/guardian)

Sport _____

Student's Name _____ Date of Birth _____

Parent(s) (Guardian's) name _____

Phone(s) _____ Email address _____

In case of emergency, and the absence of parent or guardians please list two people we should contact:

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

List any known allergies _____

List any medications the student is taking _____

List any previous injuries _____

Name of medical insurance company or plan _____

Additional comments _____

Insurance Policy numbers _____

Is the above listed considered a Health Maintenance Organization (HMO)? Yes ____ No ____

If yes, what is your primary care facility? _____

I hereby authorize the staff of the Nicolet High School Athletic Department (coaches, athletic trainer, and/or team physician) to provide and secure any medical assistance needed on behalf of my son/daughter.

Parent/Guardian signature _____